



COMPUTERS – ELECTRONIC DEVICES & the CURRICULUM PROCEDURE

RATIONALE:

Curriculum tools should challenge and enable students to achieve personal standards of excellence. The computer/electronic device is a tool to be used to further curriculum ends, and to enable the students to become at ease with the technology.

PURPOSE:

It is agreed that:

1. Computer/electronic devices experiences will be designed and selected to reflect sound educational practices and meet specific curriculum objectives.
2. Software will be chosen to fit into existing curriculum and learning objectives, not vice versa.
3. Computer/electronic devices use will cover the range of applications deemed to be part of our curriculum learning objectives - word processing, desktop publishing, database processing, simulations/interactive fiction, spreadsheets, graphics, computer assisted drawing, and music applications.
4. All staff will receive in-service training on the teaching application of computers/electronic devices in the classroom where appropriate.

GUIDELINES:

1. Computer/electronic devices management strategies will enable each student adequate time and opportunity to complete to a stage in which personal achievement goals are reached.
2. Social interaction, shared problem solving, and peer tutoring will be basic aspects of computer use.
3. Aggressive arcade games are not appropriate for school use and teachers/support staff must monitor students at all times.
4. All **“bring your own devices/electronic devices”** will be managed at school in the same way as all school owned devices.
The school will not be responsible for breakage, malfunction, loss or theft of such personally owned devices.

PROCEDURES:

1. Curriculum objectives are paramount. The computer/electronic device is a tool to use, not an end purpose. Computer literacy will be a by-product, and a useful skill acquired along the way.
2. Software will not be swapped between computers/devices, to avoid bugs. Public domain material will be multiplied for use, after purchase. Copyrighted material will be backed up, but not multiplied.

CONCLUSION:

Through careful identification and planning, teaching and support staff will provide effective learning programmes, which meet the needs of students using electronic devices.

Review Responsibility: *Principal & Teacher in Charge Digital Technology*

Date Confirmed: 11 August 2020

Principal: *Karla Mitchell*