

G8. General Trustee Role Policy

Outcome statement

The views of the parents and caregivers of school students are effectively represented.

Scoping

General trustees (not including the proprietor and staff appointees) are elected by the parents/caregivers of the students of the school to be members of the Board

The role of the general trustees as Board members is to report to the Board the views of parents/caregivers and to report to parents/caregivers on the activities and decisions of the Board

All Board members have responsibility for the special character of the school which is inscribed in the school's integration agreement and charter.

Delegations

Nil .

Expectations and limitations

All general trustees will:

- actively support the preservation of the special character of the school
- be accountable to the Chair
- make themselves accessible and sympathetic to the needs of staff and parents
- accept the paramount importance of the Charter, Acts, and Employment Contracts when making decisions
- attend monthly meetings per year as well as various sub-committee meetings as required.
- accept responsibilities as may be assigned within the Board
- acknowledge the importance and need for continuous training related to their position.
- adhere to the Board Code of Conduct policy

Procedures/supporting documentation

- Proprietors handbook for NZ Adventist School Board of Trustees
- School Governance Policies
- School Deed of Integration Agreement
- Special Character Policy

Monitoring

- Board minutes
- Annual Board appraisal

Legislative compliance

- [Education Act 1989](#)
- [Local Government Official Information and Meetings Act 1987](#)

Implementation

1. Implementation and review of the General Trustee Role Policy is the responsibility of the Chair
2. All Board members will be introduced to this policy as part of their induction to the Board
3. The General Trustee Role Policy will be reviewed every three years or earlier as necessary

Reviewed:	Next review:
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